

Minutes taken by Max ☺.

Entrepreneur Club Agenda

		Present: Mrs Skelton and team	Apologies:
Date & Time of Meeting	25/01/24	Register taken by:	Unley
Date of Next Meeting	01/02/24	Next week's register to be taken by:	Arran.
Agenda Item		Meeting Minutes	
	Timing		Actions (By when, who and what)
1. How to run a business meeting <u>How to run an effective meeting - Scenario 4 - Talking too much (Youtube.com)</u> <ul style="list-style-type: none">- Agendas- Minutes- Golden Rules	30 minutes	<p>AS Mrs Skelton and Max talked about what an agenda is about. Mrs Skelton also talked about the agenda and how to use it. Mrs Skelton also talked about the agenda and how to use it.</p>	
2. Entrepreneur Club 2024 -- Logo Design	15 minutes	<p>Max and a gold - work (Vote)</p>	<p>AS Mrs Skelton and Max talked about the agenda and how to use it. Mrs Skelton also talked about the agenda and how to use it.</p>
3. AOB	10 minutes		